

Quad Cities Community Foundation

Fiscal Sponsor Authorization Form for grant applicants

Fiscal sponsorship refers to the practice of non-profit organizations offering their legal and tax-exempt status to groups that do not have tax exempt (501c3) status and are carrying out projects or programs related to the sponsoring organization's mission. Fiscal Sponsors take responsibility for receiving the grant funds and ensuring that they are spent in the manner intended by the grantor.

If an organization wishes to use a fiscal sponsor to apply for a grant from the Quad Cities Community Foundation (the Community Foundation), both the applicant and the fiscal sponsor must complete this form and submit it with the application.

This form gives permission for _____ (Project)

to use the tax identification number and 501c3 status of

_____ (Fiscal Sponsor)

to apply for a (insert grant program name)

grant from the Quad Cities Community Foundation.

By signing below, we state that we understand and have the authority from our respective organizations to commit to the following:

- The Fiscal Sponsor has reviewed and approved the application before submission.
- The Fiscal Sponsor and the Project understand that if the grant is awarded:
 - The Fiscal Sponsor will receive the grant payment and must account for the funds specifically and separately on its books.
 - The grant made to the Fiscal Sponsor for the benefit of the Project is for the purpose outlined in the grant approval letter and may not be expended for any other purpose without the Community Foundation's prior written approval.
 - The Fiscal Sponsor will require that the Project provide regular reports to Fiscal Sponsor describing progress in achieving the purposes of the Project, including a detailed accounting of the uses or expenditure of all grant funds. These reports must be provided to the Community Foundation upon request.
 - The Fiscal Sponsor will ensure that the Project submits all reports required by the Community Foundation in a complete and timely manner.
 - Any portion of the grant unexpended at the completion of the project or the end of the grant period shall be returned immediately to the Quad Cities Community Foundation.
 - The Fiscal Sponsor and the Project agree not to expend any grant funds for any political or lobbying activity.

Quad Cities Community Foundation

	Applicant (“The Project”)	Fiscal Sponsor
Organization Name		
Organization Street Address		
Organization City, State, ZIP		
Organization Phone Number		
Contact Person Name:		
Contact Person Title:		
Contact Person Email Address:		
Fiscal Sponsor EIN:	---Not applicable---	
Signature (written)		
Date of Signature (written)		